

2017 - 2018 Grant Request Process



Thank you for your interest in receiving a grant from the Kansas City Bear Mafia. In order to respect the time and resource commitments of our committee members and your organizations, we no longer require a formal grant proposal to initiate a request. We ask that you prepare a thoughtful Letter of Inquiry.

Letters of Inquiry should include the following information and should be only 1-2 pages in length. At a minimum, please include the following.

- One sentence statement of the amount requested and proposed activity. Please be as specific as possible.
- An overview of the purpose, goals, and objectives (measurable results) of the planned activity.
- Description of the benefiting population, timeframe, and specific action plan.
- Your qualifications for completing the activity.
- A statement of how the work relates to the KC Bear Mafia priorities.
- Further details on the total project cost, including, any pending or received funds. You may find it efficient to attach an organization or project budget.
- Describe volunteer resources that will be available to assist with our fundraising events. Through experience, we have learned we are better able to meet your needs when our members better understand who our grantees are.
- Name of a contact person.
- Contact details such as address, telephone number, and email address.

For our 2017 to 2018 Fiscal Year, we anticipate awarding grants in the range of \$500 to \$5000 depending on our own fundraising successes. We expect our average grant to be \$1000.

Please direct all Letters of Inquiry by January 30, 2018 or questions to finance@kcbearmafia.org